## **Follow These Steps:**

## Do not leave the scene.

Keep calm. Do not argue, accuse anyone, or make any admission of blame for the accident.

## **Call for medical assis-**

**tance**. If there are any injuries, provide basic first aid, but do not move an injured person unless you possess medical or lifesaving expertise.

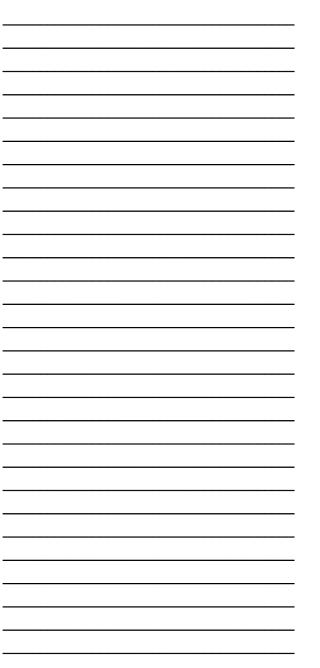
#### **Call a law enforcement**

officer. It is always advisable to have the police at the scene of an accident so a report can be filed. Get the officer's name, badge number, police station address and phone number. Ask when the accident report will be filed and how you can get a copy.

**Get name, address,** phone number make of vehicle and license number of the other driver(s), all passengers and all witnesses.

**Do NOT admit fault** or accept offers to settle for payment on the spot without careful consideration. You may be held liable later for the same damages.

# NOTES



Keep This in Your Glove Box With a Pen.

What You Should Do In Case Of An Automobile Accident





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## **Exchange Information**

The Other Driver and Their Vehicle Information:

Other Driver's name:				
Other Driver's License number:				
Street Address:				
City: State:				
Vehicle License Number:				
VIN number (located on the windshield of the vehicle):				
Make and type of vehicle:				
Year:				
Car Insurance Co.:				
Agent:				
Agent's Phone #:				
Policy No.:				
Any verbal statement made by other driver as to cause of accident:				
NAMES AND ADDRESSES OF WITNESSES TO ANY FACT REGARDING THE ACCIDENT:				
Name:Address:				
				Name:

Address:

Name:\_\_\_\_ Address:

### NAMES AND ADDRESS OF ALL PASSENGERS IN THE OTHER INVOLVED VEHICLE

Name:	 	 
Address:	 	 
Name:	 	
Address:	 	 
Name:	 	 
Address:		



## **Accident Facts:**

Date:	Time:			
City:				
Condition of R	load:			
Weather:				
What direction	n were you going?			
Speed:	Did police take report?			
	lice department?			
How did it hap	ppen?			

# Make a Sketch of the Accident

- Show and number the vehicles, noting their direction of travel by arrow, using a solid line to show path before the accident \_\_\_\_\_\_ and a dotted line for after the accident\_\_\_\_\_
- Designate pedestrians by marking an X as to their position.
- Note any visibility obstructions.
- Identify any landmarks, showing location/distance.
- Indicate the direction in which the cars were driving according to the diagram below.

